

LeSauk Special Township Meeting
July 15, 2024

The LeSauk Township Special Meeting was called to order by Chairman Dan Heim at 2:30 p.m. at the Sartell Community Center – Liberty Room.

PRESENT: Supervisors Dan Heim and Jeff Westerlund, Clerk Marlyce Plante and Wayne Cymbaluk, Central Minnesota Water Education Alliance.

ABSENT: Supervisor Paul Wagner

The purpose of the special meeting was to meet with Wayne Cymbaluk, (CMWEA) Central Minnesota Water Education Alliance, to review the township's answers and corrective actions to questions asked by representatives of the Minnesota Pollution Control Agency during a special meeting on July 2, 2024. The following are items that will need to be updated within township ordinances and a plan to get the information to township residents as well as efficient record keeping for items related to the MS4 Permit.

- **Illicit Discharge Report** - Wayne will draft and create a report to be placed in the annual mailing in March to all township property owners.
- **Salt-Sand Storage** – How does the township handle salt storage – Doug Welk, ASTECH Inc., will be contacted to find how the salt-sand is stored that is placed on township roads. Also included in the information should be when and the amount of sand that is collected after the winter season.
- **Annual Mailing, Reorganization Meeting Agenda, Website Information** – In order to comply with the MS4 permit requirements, there are several items that should be placed in the annual mailing to township property owners, on the township website or possibly the reorganization meeting agenda to begin the year. They include: Pet Waste Ordinance, MS4 annual report, SWPP Plans (Storm Water Pollution Plan) for plats and urbanized areas, illicit discharge etc.
- **Illicit Discharge Handling Plan** – Supv Heim and Clerk Plante will reach out to our engineering firm, Sartell Fire & Police department, Stearns County Sheriff's Office questioning whether department members have been trained in illicit discharge clean-up etc. All town board members will also need to be trained and this should be placed on the township website. Since Supv Westerlund is the township's representative for the MS4 Permit, Mr. Cymbaluk will draft a procedure how Supv Westerlund, or a board supervisor, would handle an illicit discharge in the township. The procedure should be kept on the township website.
- **Outfall & Water Retention Area Inspections** – The Monarch Meadows plats have water retention areas which either should be inspected by the Town Board or the developer. Mr. Cymbaluk questioned whether the two Monarch Meadow developments had development agreements drafted when they were platted. Clerk Plante will search the storage unit files and scan them to Mr. Cymbaluk. She will also contact the developer, Rory Mrozek, questioning the SWPP plans for the plats. There is also an outfall to the Mississippi River from the Kutzman's Drainage Project. The outfall will need to be located, inspected and reported on at least once during the year, possibly at the annual road inspection meeting held each year by the Town Board.
- **SWPP Plans, Township Engineer Training Etc.** – Discussion was held on making sure any type of construction within the township that disturbs one acre of property or more, a MPCA checklist must be completed and SWPP plans need to be reviewed annually. Supv Heim will contact David Blommel, township engineer, for documentation of his and other engineering staff training on SWPP plans etc.

Supv Heim, Supv Westerlund and Mr. Cymbaluk discussed at length how best to stay on top of the necessary documentation that is required for the MS4 Permit renewal each year. The township depends on others for many required areas of the permit. The board members must find out whether those departments are trained as well as train the town board members. Supv Heim and Clerk Plante will contact these departments and email the information to Mr. Cymbaluk.

Mr. Cymbaluk presented the Town Board with a Stormwater Management Agreement which is being required by his department. The agreement states the township will pay Mr. Cymbaluk's hourly rate of \$85 per hour, up to 60 hours, for the work he is doing to complete this audit for LeSauk Township. SUPV HEIM MOTIONED TO APPROVE AND SIGN THE STORMWATER MANAGEMENT AGREEMENT CONTRACTING WITH WAYNE CYMBALUK FOR MS4 AUDIT WORK UP TO 60 HOURS AT \$85 PER HOUR, SECOND BY SUPV WESTERLUND, MOTION CARRIED 2-0.

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV HEIM, MOTION CARRIED 2-0.

Respectfully submitted,



Marlyce L. Plante,
LeSauk Township Clerk